

January 3, 2012

BULLETIN

TO: ALL STORES, CONTRACT LIQUOR STORES, AND DISTRIBUTION CENTER
FROM: Kimberly Ward, Buying Manager
SUBJECT: Alert Bulletin #152

Gift Sets with corresponding listed naked good

Gift sets that are currently in your stores, in which there is a corresponding naked good listed, may be pulled apart and sold as the naked good, if deemed by the store manager as unsaleable in the next five months.

Please note: Stores will be receiving no gift sets in 2012. Please take this into account when determining if it is unsaleable. Tequila sets may be saved for Cinco de Mayo and Irish whiskey sets may want to be kept for St. Patrick's day.

In order to do this you will need to:

1) Claim the expired gifts sets in damaged merchandise.

State stores, please process a claim in the damaged merchandise system by doing a LOSS using claim codes 12 "EXPIRED ." Please put the product description in the note field.

Contract Stores, please use claim code 12 in the CLSRS Damaged merchandise screen and send an email to Merchacct@liq.wa.gov stating which set you claimed. This email is crucial to getting your store getting charged correctly on the listed brand.

2) Do a reverse claim for the listed brand code in damaged merchandise.

State stores do a GAIN using claim code "other" and please put the product description in the note field.

Contract Stores – Add the "claimed" bottles in your inventory under the listed brand. Merchandise Accounting will do a reverse claim to charge your store for the listed item. (CLS's cannot enter a negative amount in CLSRS).

****If you have received this case and are a Military or Tribal Outlet, please contact Merchandise Accounting Merchacct@liq.wa.gov for assistance with this claim.**

If you need assistance with entering claims, contact Merchandise accounting at Merchacct@liq.wa.gov .

Please contact your District Manager with any other questions regarding this alert

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